

APPLICATION FORM

Shanghai, China



1. About the applicant

 Male Female

Family name First name

Passport number.....

City of Birth.....

Nationality Email

Date of birth (DD/MM/YYYY)

Religion.....

Address

City State

Postal code Country

Home phone

Mobile phone

2. Education

Name of high school/college/university

Country..... Highest qualification

City..... Completion date (MM/YYYY).....

3. Mother tongue and English level

If English is not your mother tongue, or if you have not spent the last three years in full-time English education, please indicate the score and provide supporting documentation of one of the following*:

 TOEFL score IELTS score Cambridge First Certificate score Your mother tongue Cambridge Advanced score Name of provider/score

*If you have any questions, please contact your Education Counselor.

4. Professional experience

Do you have professional working experience in a hospitality-related field?

 Yes (please provide details in your CV) No

5. Academic program

 Hospitality Preparatory Program LRJJ Diploma in International Hotel Management LRJJ Postgraduate Diploma in International Hotel ManagementPlease indicate the year you wish to start: Jan/Feb 20..... Sept 20

Global exchange semesters available. More details once on campus.

6. Accommodation

I would like the following arrangement:

 A twin deluxe room in a 2-bedroom apartment in the deluxe off-campus accommodation 'Palm Beach Residence' (upon request and availability) A single deluxe room in a 2-bedroom apartment in the deluxe off-campus accommodation 'Palm Beach Residence*' (upon request and availability, additional fee apply)

*Please refer to the "Tuition and Other Fees" form for the additional fee to be paid per person, per semester and in addition to the main fees.

7. Application fee

Please pay the application fee of 600 CNY in cash or via wire transfer. Please contact the Admissions Department for the bank account details:

Les Roches Jin Jiang International Hotel Management College, 928, Yan An West Road, Shanghai, 200052 P.R. China.

Phone: +86 21 6212 1856 +86 21 6252 5339

Fax: +86 21 5239 6459

Email: lrjj.fieldsupport@gmail.com info@lesroches.cn Website: www.lrjj.cn

8. Medical History

Do any of the below conditions apply to you?

No Yes

 Learning differences Mental conditions (depression, bipolar disorder, eating disorder, etc) Allergies to medicine Daily medication Any other specific conditions (diabetes, asthma, epilepsy, etc) Physical limitations

9. Dietary Requirements

Vegetarian () Vegan () Halal () Gluten-free ()

Allergies

Other.....

CONTINUED ►►

APPLICATION FORM

Shanghai, China



10. About the parent/legal guardian/emergency contact

Mr. Ms. City State

Family name Postal code Country

First name Home phone

Languages spoken Mobile phone

Address Email

11. Contact person in Mainland China

YES, please fill in the contact details below NO, please go to the next section

Family Name(s) Phone Number

First Name(s)

12. Required documents

Please return this form fully completed and ensure the following are enclosed:

1. A copy of your High School Diploma/Degree or equivalent that has been certified and translated by an authorized person (if the documents are not in English or Chinese)
2. A copy of your final transcripts together with the school information about its grading system that have been certified and translated by an authorized person (if the documents are not in English or Chinese)
3. A copy of your English certificate (TOEFL, IELTS, etc.) that has been certified by an authorized person, if English is not your first language or you have not studied in an English speaking school for at least 3 years. Please note: All academic English certificates must have been issued one year prior to admission
4. A copy of the application fee payment confirmation
5. A copy of the identification page of your passport (preferably in colour)
6. Your updated Curriculum Vitae (Resume)
7. A reference letter of a professional or academic nature

13. Refund policy

Application Fee: Application fee is non-refundable.

Main Fees: If a student needs to withdraw after being accepted at Les Roches Jin Jiang and before the start of the program, the main fees paid will be reimbursed upon receipt of the student's written notice of refund application.

All visa fees are non-refundable. Should a student withdraw before the first day of the program, after their acceptance at Les Roches Jin Jiang and having received their visa support documents, the visa fees will be deducted from the main fees and the remaining amount will be reimbursed. Reimbursement is conditional to the submission of the original copies of the visa support documents and the student's written notice of refund application to LRJJ.

In the event of force majeure (such as major disease, natural disaster, etc.) students should inform the college within 2 weeks of the occurrence and provide relevant proof/documentation. The college management team will come to a decision concerning the refund after taking it into consideration and the refund will not exceed 60% of the fees received.

Accommodation and Board: If a student is dismissed or withdraws after the start of the program, the fees covering the accommodation and board are non-refundable. The dinner fee is non-refundable.

Uniform: If a student is dismissed or withdraws after the start of the program, the fee covering the uniform is non-refundable.

New Students: Upon acceptance of the student's application, the full payment must be made at least 60 days before check-in. Payments are accepted only in cash or via wire transfer. This payment confirms the student's place in the selected program(s) and is a part of the above refund policy.

14. Declaration

I hereby declare that all the information given on this form is exact, complete and correct. I agree to undergo a medical check-up upon arrival and at any time throughout my studies by request of the College Management. I understand that deliberate false statements may result in expulsion and that Les Roches Jin Jiang will not be held responsible in case of incorrect medical information as stipulated on the Medical Certificate and Physician's Report.

I confirm that I will read and understand all of the information provided in the Welcome Package, and Les Roches Jin Jiang International Hotel Management College is exempt from any responsibility, financial or otherwise, for any events that may take place due to my negligence.

I hereby declare that all information given on this form is exact and complete. I acknowledge having read and understood this document and all other pertaining documents and will abide by the Standards of Excellence of Les Roches Jin Jiang.

I understand that to maintain the standards expected from the institution, the fees are reviewed and can be modified annually and I accept their modified revision. I agree with and understand the refund policy. I understand that terms and conditions apply to all new students and any modifications in these policies will not change the conditions of the current semester.

Date (DD/MM/YYYY) Signature of applicant Signature of the parent/legal guardian (if applicant is under 18 years old)

PHOTO

Please send your completed and signed forms to lrjj.fieldsupport@gmail.com or your education counselor.

MOTIVATIONAL ESSAY

Shanghai, China



In your own words, please explain why you feel you are a good candidate for Les Roches Jin Jiang and describe your motivation for entering the hospitality industry. Please think carefully before writing this essay, as it is a major factor in the selection process of our students (to be completed in English only).

Date (DD/MM/YYYY)

Signature of applicant

LETTER OF COMMITMENT FROM FINANCIAL SPONSOR

Shanghai, China



Sponsor details

Family name Home phone

First name Mobile phone

Nationality Address

Date of birth (DD/MM/YYYY).....

Passport or IDN° (please specify).....

Relation to applicant City State

Email Postal code Country

I hereby guarantee that I am capable of financing and commit to pay Mr./Ms.'s studies at Les Roches Global Hospitality Education and all of his/her expenses. I understand that the fees and other financial conditions are modified once a year and I accept their revision. I hereby declare to abide by the Swiss law in case of a dispute related to the interpretation or to the execution of my legal obligation towards Les Roches and accept the exclusive competence of the Valais Cantonal court.

Date (DD/MM/YYYY)

Signature

PARENTAL CONSENT AND DECLARATION

Shanghai, China



Applicants who are below the age of 18 at the start date of the first semester must have their parent/legal guardian complete the form below.

To be filled in by your parent/legal guardian

I, the undersigned: Please tick: Parent Legal guardian

Family name City State

First name Postal code Country

Address Home phone

..... Mobile phone

Email

I hereby declare that I have legal custody of the child:

Applicant's family name Address

Applicant's first name

Date of birth (DD/MM/YYYY)..... City State

Postal code Country

and I acknowledge that Les Roches is an adult environment, and therefore I assume responsibility for the well-being and actions of the minor mentioned above.

This general consent expressly also includes independent participation in voluntary activities and events organised by the school, including but not limited to general sports activities and/or events organised by the student body.

Medical consent

The nurses and medical staff of Les Roches have the minor child's permission to evaluate and treat the minor child in the event of a medical emergency.

With this general consent I also agree to all communications and notifications from the school becoming effective by being addressed directly to my son/daughter.

This consent will remain in effect until my child's 18th birthday.

Date (DD/MM/YYYY)

Signature of parent/legal guardian